



## ***L0110 National Emergency Management Basic Academy Train-the-Trainer***

### **Course Dates:**

April 27-30, 2020

### **Travel Dates:**

April 26, 2020 and April 30, 2020  
(if not within the local commuting area)

### **Course Length:**

This course is four days in length.

### **Location:**

Halifax Community College  
100 College Drive  
Weldon, NC 27890

### **Course Description:**

The Federal Emergency Management Agency (FEMA) recognizes the need to tie training programs to an established set of emergency management competencies, and to a career professional development program that includes the Basic Academy. The Emergency Management Institute (EMI) is offering the opportunity to students who are experienced in both emergency management and facilitating adult learning to consider becoming qualified as a faculty instructor for the Basic Academy.

The first day of the Train-the-Trainer is devoted to course delivery strategy, logistics, and adult learning methods. The last three days consist of student teach-backs that enable potential faculty instructors to demonstrate their mastery of the Basic Academy course subject matter through activities and exercises. All topics covered in the Train-the-Trainer course are covered from an instructor's perspective, including: emergency management history, legal issues, intergovernmental and interagency context, influencing, organizing, social vulnerability issues,

collaboration, planning, exercises, public information and warning, preparedness, team building, protection and prevention, mitigation, response, ethical decision-making, recovery, technology, administration, and the future of emergency management.

It is mandatory that participants complete all 32 hours of this course to receive full credit. Anything less will result in the participant's need to re-register for another course and start from the beginning.

### **Course Goal:**

Upon completion of this course, students will possess the skills necessary to set up and facilitate an offering of the Basic Academy courses.

### **Prerequisites:**

The prerequisite is **at least five years background in emergency management and three years' experience training adults.**

### **Continuing Education Units (CEU's):**

EMI awards 3.0 CEUs for completion of this course.

### **Target Audience:**

This course is intended for individuals experienced in emergency management and instructing emergency management to adults.

### **To Apply:**

[Register in TERMS](https://terms.ncem.org/) (<https://terms.ncem.org/>) and complete the FEMA Form 119-25-1, General Admissions Application form with student signature and signature of supervisor or sponsoring agency official. Bring the application with you to turn in at the course.

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Note to RTMs and RPMs and STOs: The FEMA Application Form 119-25-1 must be brought to the first day of class and given to the **Training Point of Contact**.

**Out of State Students** must obtain the approval and signature of their Sponsoring Organization and their State Training Officer.

**Application Review:**

In order to be evaluated for admission into this course, block #16 on the application form must be completed. Please refer to the Target Audience above and indicate how you meet the requirements based upon your position and experience.

**Lodging Information:**

[Refer to the TERMS posting](#)

(<https://terms.ncem.org/>) for lodging information.

**Cost/Reimbursement Information:**

EMI does not provide stipend reimbursement for off-campus course deliveries.

This course is eligible for Homeland Security Grant Programs. Homeland Security Grant funds may cover the cost of travel, lodging, per diem, backfill or overtime. **See your Grants Manager for more details.**

**Notice to Applicants for EMI courses:**

Individuals applying for EMI classes will be required to register using the FEMA Student Identification (SID) number.

**Training Point of Contact:**

Tiffany Jackson, at 919-825-2377 or by email [tiffany.jackson@ncdps.gov](mailto:tiffany.jackson@ncdps.gov)

**EMI Point of Contact:**

For additional information contact the course manager, Jeff Januchowski at (301) 447-1356 or by email at [jeffrey.januchowski@fema.dhs.gov](mailto:jeffrey.januchowski@fema.dhs.gov) or Richard Bashioum at (301) 447-1629 or by e-mail at [richard.bashioum@fema.dhs.gov](mailto:richard.bashioum@fema.dhs.gov).

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